



JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

JONATHAN E. FREEDMAN
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January 31, 2012

TO: Each Supervisor

FROM:  Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE
AMENDMENT NUMBER 1 TO MASTER AGREEMENT WORK ORDER NUMBER
PH-001418-W1 WITH MANPOWER, INC. FOR TEMPORARY PERSONNEL
SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on October 19, 2010, to execute amendments to temporary personnel services Work Orders that extend the term, rollover unspent funds, and/or increase or decrease each Work Order maximum obligation in an amount not to exceed \$399,999 annually, subject to review and approval by County Counsel.

Under this authority, I will execute Amendment Number 1 to Master Agreement Work Order (MAWO) Number PH-001418-W1 with Manpower, Inc. in the amount of \$76,219 for the term of February 1, 2012 through January 31, 2013, 100 percent offset by a grant from the de Beaumont Foundation (de Beaumont).

The Amendment will extend the term of service and provide additional funding for the Program Coordinator to continue to support the overall program management and coordination of the Los Angeles County Epidemiology Scholars Program. The Epidemiology Scholars Program, originally developed by the New York City Department of Health and Mental Hygiene (NYC DOHMH), provides a training and professional development opportunity for graduate students in epidemiology to conduct research on health disparities in topics such as diabetes, health care access, homeless health, immigrant health, and tobacco usage. All selected scholars will complete their research studies during the summer of 2012, which will allow for opportunities to synchronize leadership development, training, and research-sharing information sessions with the NYC DOHMH and create a common awareness of a unified Epidemiology Scholars Program.

County Counsel has reviewed and approved Amendment Number 1 to MAWO PH-001418-W1 as to form and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:pem
#0217

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors